

EEGP Grant Proposal General Guidelines

- Grants must be used entirely during the year they are awarded, unless special permission is granted.
- Grant applications must be submitted electronically and as hard copy form. Please complete the application on your computer and e-mail it to grants@waltham-ebf.org.

The hard copy version including necessary signatures MUST be mailed to:

WEBF-Grant
C/O Superintendent's Office,
617 Lexington Street, Waltham, MA 02452.

- ***Grants will be announced and awarded in September 2010. The deadline for this year's grant application is June 26, 2010. Grant recipients will be notified by email.***
- WEBF encourages the submission of proposals that:
 - Demonstrate innovation (e.g. enhance or improve existing teaching practices, challenge the status quo, utilize a new approach supported by the literature)
 - Enhance collaboration (i.e. require faculty, schools, departments, and/or disciplines to work together in order for the project be successful)
 - Promote rigor, provide challenge, and enrich students' growth
 - Are broad in scope (i.e. will impact a significant number of students/teachers over an extended period of time)
 - Demonstrate the potential for lasting benefits to a classroom, school, and/or the school system.
- WEBF supports single-site, multi-site and system-wide proposals.
 - Single-site grants involve individual classrooms or a single school
 - Multi-site grants involve more than one school
 - System-wide grants involve all classrooms in a single level and/or multiple grade levels across the city.
- Multi-site and system-wide proposals must be collaborative, replicable, and have a broad and lasting impact. These proposals are most convincing when representatives from all participating schools contributed to concept development.
- Any combination of parents, students, faculty, administration, and community groups may collaborate on a proposal. However, each collaborative proposal must have at least one faculty representative.
- Equal consideration is given to single-site, multi-site and system-wide projects.
- Projects must enhance the regular curriculum, meet stated curriculum goals, and be consistent with school policies and priorities. Projects should directly involve students as fully as possible. Each proposal should be sufficiently detailed to make clear to WEBF the benefit(s) of this project to the applicant's classroom, department or school.
- Some categories that could be funded include:
 - After-school programs/clubs
 - Classroom projects/programs
 - Interdisciplinary projects across classroom and/or departments
 - New curriculum development
 - Proposals for implementation of new approaches to learning
 - Technology/supplies outside the resources of the school budget.